



OKLAHOMA DEPARTMENT OF WILDLIFE CONSERVATION

JOB DESCRIPTION

Job Title: HEAVY EQUIPMENT OPERATOR	Grade: 13
Division: Fisheries	Job Code: 5540
Reports To: Regional Supervisor	FLSA Status: Non-Exempt

SUMMARY OF ESSENTIAL JOB DUTIES

Under the supervision of the Regional Supervisor, will be responsible for maintaining, building and repairing lakes, spillways, dikes, levies, roads, ponds and any other construction work deemed to be necessary on Department lakes and public lands. Service, repair and maintain equipment to keep it in maximum operating condition. May assist hatcheries with heavy equipment dirt work and welding repair and fabrication. May be required to be certified as a Reserve Game Warden and participate in the inter-divisional training program to better assist with other division projects.

Must have the ability to operate heavy equipment, boats, motor vehicles, lawn mower, tractors, trucks and ATVs, with various attachments. Operate and use firearms. Operate and use cutting torch and welding equipment. Must be able to lift, carry and use outboard motors, fencing materials, lumber, building material, hand tools, chain saw, and fire suppressing equipment. Lift and carry heavy objects. Walk and jog over rough terrain for extended periods and endure various extremes of outdoor weather conditions. Swim. Work extended hours and weekends and may be required to stay overnight out of town. Communicate clearly and effectively in public speaking situations and be able to express oneself clearly and concisely in writing. Establish and maintain effective working relationships with others.

JOB DUTIES:

Responsible for maintaining, building and repairing lakes, spillways, dikes, roads, ponds and any other construction work necessary on Department lakes and access areas, fish hatcheries and public lands.

Responsible for operation of bulldozers, road grader, scraper, track hoe, back hoe or other heavy equipment needed to maintain lakes, roads, clear fire breaks, open ditches, clear timber, construct dikes, levees, ponds, access roads and fire breaks.

Must be able to shoot and work grade stakes.

Responsible for service, repair and maintenance on all equipment to keep in maximum operating condition including, fueling, cleaning, minor tune-ups, oil and filter changes, lubrication and minor repairs.

Assist in general custodial upkeep and maintenance on Department properties as assigned, including mowing, brush removal and disposal, trash and litter removal and disposal, fence repairs, bathroom/vault toilet attention, shop and yard upkeep and sign installation and repair.

Assist hatcheries with dirt work repairs, water line installation and maintenance, welding fabrication and repairs, road maintenance and renovation projects as assigned.

Load, transport and unload heavy equipment from one job site to another as assigned.

May be required to perform other duties as assigned.

Must have the ability to:

- Operate boats, motor vehicles, lawn mowers, tractors, and ATVs with various attachments.
- Operate and use firearms, cutting torch, and welding equipment.
- Lift and carry a minimum of 50 pounds for a distance of 100 yards.
- Ability to push / pull a minimum of 50 pounds to hook up trailers, load boats, and various other equipment.
- Walk and jog over rough terrain for extended periods of time.

- Must be able to swim.
- Work alone in remote areas.
- Endure various extremes of outdoor weather conditions.
- Work extended hours, weekends, and stay overnight out of town.
- Handle wild animals in live and dead condition, including field dressing wild game.
- Establish and maintain effective working relationships, work independently, and be professional and courteous with the public and other agencies.
- Communicate clearly and effectively in public speaking situations and be able to express oneself clearly and concisely in writing.
- Operate and use small and hand held equipment and supplies.
- Use personal computer and various office equipment.
- Operate and use field traps, survey gear, and lab equipment.
- Conduct day / night audio and visual surveys.

REQUIREMENTS:

Education: Requires a high school diploma or equivalent, and up to two years formal training in a specialty or trade school or equivalent.

Experience: Requires three years previous experience as a heavy equipment operator. Must have a valid "Class A" Commercial Driver's License (CDL)

Knowledge and Skills:

Knowledge of operation and maintenance of heavy equipment is required. Skills in welding and construction are needed.

As an employee of the Oklahoma Department of Wildlife Conservation, I have read the above position description and fully understand the requirements set forth therein. I hereby accept the position of Fisheries Technician and agree to abide by the requirements set forth and will perform all duties and responsibilities to the best of my ability.

Name/Signature

Date