



OKLAHOMA DEPARTMENT OF WILDLIFE CONSERVATION

JOB DESCRIPTION

Job Title: GAME WARDEN	Grade: 15
Division: LAW ENFORCEMENT	Job Code: 7113
Reports To: Game Warden Supervisor	FLSA Status: Non-Exempt

SUMMARY OF ESSENTIAL JOB DUTIES

Under the supervision of the Game Warden Supervisor and the general supervision of the District Chief of Law Enforcement, a Game Warden is responsible for enforcing the wildlife laws of the State of Oklahoma, public relation work with sportsmen, landowners, youth groups and license dealers in assigned area. Game Wardens will be in life threatening situations in the performance of their duties as a fully certified Oklahoma law enforcement officer and will be assigned to work nights, all weekends and most holidays. They will also assist other law enforcement agencies when requested. Game Wardens patrol designated areas by vehicle, boat, airplane or foot, checking licenses, bag limits and wildlife law violations. They may also be required to assist other Divisions of the Department in carrying out programs such as game and fish surveys, creel and bag census, public relations, information and education regarding Department programs and projects.

JOB DUTIES

Investigate reports of violations. Maintain a daily diary of work activities by writing reports in a concise legible manner. Makes arrests, serve warrants, and physically take subjects into custody who resist arrest without violating their constitutional rights. Prepare evidence for court by identifying fish and wildlife species and submitting other evidence. Must testify and appear in court.

Must demonstrate ability to use assigned weapons and be able to qualify twice per year with assigned weapons (pistol, shotgun and rifle).

Arrange for disposition of confiscated or accidentally killed fish and game by loading and unloading, processing or cleaning carcasses.

Render first aid service to any citizen in need. Assist stranded motorists along roadways requiring physical abilities. Assist the general public in lifesaving and water safety by being a competent swimmer.

Assist other law enforcement agencies when called upon. Assist other agencies in water pollution control.

Conduct conservation programs for organized groups or special projects requiring public speaking and presentation of wildlife information. Assists Hunter Education Coordinator with programs and conducts Hunter Education Courses in assigned areas.

Assist license dealers, sportsmen, citizens and others on available hunting and fishing areas and interprets wildlife laws and resolutions.

Investigate hunting accidents, making proper reports. Investigate landowner-sportsmen complaints. Prepare reports as needed such as monthly activity or special projects.

Maintain vehicle and equipment in proper working order including operation of vehicle, boats and hunting and fishing equipment.

Arrange for disposition of confiscated or accidentally killed fish and game by loading and unloading, processing or cleaning carcasses.

Requires extensive periods under adverse conditions of weather or uncomfortable conditions.

Will be required to perform other duties as requested by their chain of command.

Must have the ability to:

- Make split second decisions, including life and death of both the officer and the public.
- Be able to utilize the use of force that is objectively reasonable, necessary and proportionate to effectively bring a person or an incident under control, while protecting themselves or others from imminent harm.
- Must have the ability to walk along creeks, lake banks, through brush or over rip rap.
- Drive over rough back roads for extensive periods.
- Hauling stringers or net loads of fish into boat or onto shore.
- Lift/carry and/or pull deer or other carcasses of animals into and out of pickup or through the woods to a vehicle.
- Drive 2/4 wheel vehicles, including ATVs.
- Operate a boat, carry an outboard motor, Jog/walk over rough terrain.
- Swim.
- Physically control and arrest law violators.
- Communicate effectively both orally and in writing.
- Establish and maintain effective working relationships with others.
- Assigned work days will include nights, all weekends and holidays.
- Lift, push and pull at least 50 pounds in all directions including overhead.

Requirements:

Education:

Bachelor's Degree in Wildlife or Fisheries Management, or equivalent field of study from an accredited college or university. For degrees other than wildlife or fisheries a minimum of twelve (12) credit hours in a wildlife related field is required. Will also be required to be CLEET certified within the first year of employment and maintain the continuing education requirements of CLEET.

Experience: No previous related experience with one year orientation on the job.

Knowledge and Skills: Must have basic computer skills and knowledge of word processing. Must be able to work well with others and demonstrate good communication skills. Must be able to meet physical ability standards which include taking subjects into custody, sometimes against their will.